



TRUSTEES' REPORT OF AUDIT OF

The Books and Records of the Quartermaster and Adjutant of

(District/County Council/Post No)

Department of North Carolina for the Fiscal Quarter Ending _____

Due 04/15 Due 08/15 Due 11/15 Due 02/15

Fiscal Quarters: Jan 1 to March 31 April 1 to June 30 July 1 to Sept 30 Oct 1 to Dec 31

FUNDS:	Net Cash Balances at Beginning of Quarter 10.	Receipts During Quarter 11.	Expenditures During Quarter 12.	Net Cash Balances at end of Quarter 13.
1. General Fund	\$ -	\$ -	\$ -	\$ -
2. Relief Fund			\$ -	\$ -
3. Scholarship Fund: BRC and OB				\$ -
4. Zeb A. Allie VOD Scholarship Fund				\$ -
5. Property Fund				\$ -
6. Veteran Service Subsidy				\$ -
7. Canteen Fund:	\$ -			\$ -
8. NC Home for Children				\$ -
9. BINGO Fund				\$ -
10. Bonds, Investments, and Savings				\$ -
11. Cash on Hand - for BINGO, Canteen, and Raffles	\$ -	\$ -	\$ -	\$ -
14. TOTALS	\$ -	\$ -	\$ -	\$ -

16. OPERATIONS	
Have required payroll deductions been made?	N/A
Payments to State and Federal Agencies made?	N/A
	YES
Are club employees bonded?	YES
Amount of outstanding bills	\$ -
Value of Real Estate	\$ 500,000.00
Amount of liability Insurance	\$ 1,000,000.00
Owed on Mortgages and Loans	\$ -
Value of Personal Property	\$ 250,000.00
Amount of Property Insurance	\$ 1,000,000.00

17. RECONCILIATION OF CASH & INVESTMENTS	
General Fund Checking Account	
Ending Balance Per Bank Statement	\$ -
Less: Outstanding Checks	\$ -
Plus: Deposits in Transit	\$ -
Account Balance	\$ -
Other Checking Accounts (if applicable)	
Ending Balance Per Bank Statement	\$ -
Less: Outstanding Checks	\$ -
Plus: Deposits in Transit	\$ -
Account Balance	\$ -
Savings Account Balance	-
Cash on hand	-
Total Cash	-
Bonds and other Investments	-
Total Cash and Investments	\$ -

18. TRUSTEES' AND COMMANDER'S CERTIFICATE OF AUDIT

Date _____

This is to certify that we (or qualified accountants) have audited the books and records of the Adjutant and Quartermaster of North Carolina, 15034 For the Fiscal Quarter ending _____ in accordance to the National By-Laws and that this Report is a true and correct statement thereof to the best of our knowledge and belief. All Vouchers and Checks have been examined and found to be properly approved and checks properly countersigned.

Post Quartermaster _____
QM
ADDRESS _____

Signed: _____ Trustee 1
Signed: _____ Trustee 2
Signed: _____ Trustee 3

This is to certify that the Office of the Quartermaster is bonded with _____ Department of North Carolina in the amount of \$ _____ until _____, and that this Audit is correctly made out to the best of my knowledge and belief.

Signed: _____ Commander

Phone # _____