

DEPARTMENT INSPECTOR'S INFORMATION SHEET

District # _____ Post # _____ Inspection Date: _____ Location: _____

Number of Post members present _____ (quorum of no less than 5 must be present to hold a meeting and for the inspector to conduct an inspection.)

Indicate if the following members were present:

Commander _____

Sr. Vice CDR _____

Jr. Vice CDR _____

Quartermaster _____

Adjutant _____

3 yr Trustee _____

2 yr Trustee _____

1 yr Trustee _____

Was this a joint meeting with the Post's Auxiliary? Yes No (circle one)

If Yes how many auxiliary members present? _____

Inspector: _____

(sign)